



Application Form for Attestation of Grade Sheet(s), Transcript & Certificate

Application form is available at the department/also in the website.
Please submit this form to the Finance and Accounts Office

Student Information

Application for attestation (please √ mark)	<input type="checkbox"/> Transcript <input type="checkbox"/> Provisional Certificate <input type="checkbox"/> Original Certificate
Name (as per last degree certificate):	
Registration No:	
Department :	
Programme:	
Emergency Contact Number :	

Attached: 1. Photocopy of Certificate and Transcript

2. Original Money receipt (fee for per set Grade sheet, per set Transcript Tk. 200.00 and per copy Certificate Tk. 200.00)

<p>NB.:</p> <p># Tentative days of Delivery from Counter: 03 working days after submission of the Application</p> <p># Delivery time: 3:00 pm to 5:00 pm (Sunday to Thursday), Contact number: 58157091-4, Ext. 145, e-mail: examctrl@uap-bd.edu</p> <p># Authorization letter is necessary if the student would like to receive the attested copy of Original/Provisional Certificate/Transcript by his/her representative. In such case, submit authorization letter as per sample (sample is available in the website of UAP).</p>

Signature of the Student

Date:

FOR OFFICE USE

<p>1 ReceivedTk. for Attestation fees.</p> <p>_____ AO (Finance & Accounts)</p>	<p>2 His/ Her CGPA</p> <p>_____ Controller of Examinations</p>
<p>_____ Director, Finance & Accounts</p>	